



Are you keen on numbers, details and willing to learn?



As from August 2019 we are looking for an Accounts Payable/ Receivable Specialist for our office in The Netherlands (Hoofddorp) – 32-40 hours/week

- ✓ Are you eager to be a part of an international finance team?
- ✓ Are you a team player, navigating easily between cultures, between detail and the bigger picture?
- ✓ Are you accurate, pragmatic, result-oriented and at the same time customer and service minded?

If you answer these questions with Yes, you may be the person we are looking for.

Your mission

The Accounts Payable/ Receivable Specialist handles the financial processing of transactions for the organization. Duties include daily bookkeeping, record keeping, coordinate approval of incoming invoices and prepare bank payments. The Accounts Payable/ Receivable Specialist will reconcile and verify invoices. An extensive knowledge of finance and VAT procedures will be required. A degree in Accounting or Finance is not essential but will be beneficial in this position.

About you

- ✓ You are fluent in English and Dutch.
- ✓ You have strong organizational, administrative and communicative skills.
- ✓ You are accurate, pro-active, flexible, independence, pragmatic, service minded, friendly and have the ability to handle stressful situations.
- ✓ You have at least three years' experience in an international commercial environment and experience with accounting software (Exact Globe).
- ✓ You have accounting knowledge and experienced with accounting software.
- ✓ You have MBO+ working and thinking level and good MS office skills.

About us

Within Krauthammer we believe that engagement is the 21st century X-factor of organizations. Engaged people drive performance and people are the main drivers of sustainable competitive advantage. Our focus is increasing people's engagement through behavior change. With embedded offices all over Europe, in the Americas and Asia, and a bonded network of partners worldwide, we deliver in native languages in more than 50 countries.

Our offer

A professional and international environment in which learning, and development are obvious, participation in one of our trainings, coaching on the job and a good benefit package.

Ready for a challenge?

If you fit our profile, please send your cover letter and CV in English to Nancy Bax at: recruitment@krauthammer.com

If questions, please send us an email with your phone number and we will contact you.

More information about Krauthammer:

Website: www.krauthammer.com/nl

LinkedIn: www.linkedin.com/company/krauthammer

Facebook : www.facebook.com/krauthammer.corporate/